



Customer Order Form

Please return to: **ESR Electronic Components**, Station Rd,
Cullercoats, Tyne & Wear. NE30 4PQ

Please complete clearly, including *ESR order codes* where possible.

Tel: 0191 2514363
Fax: 0191 2522296
Email: sales@esr.co.uk
http:// www.esr.co.uk

for OFFICE USE only

Date

Sales No

1 Delivery & Invoice Address

Company / Name: _____ Order Number: _____
Address: _____
Post Code: _____ Day-time Tel: _____

How To Order

Simply complete parts 1,2 & 3. Send the form to use either by Fax, Post or Phone / Email your requirements. Enclose full payment with your order, in pounds sterling & drawn on a British Bank. Remember to include the delivery charge and VAT (where applicable).
Cheques/Postal Orders - made payable to ESR Electronic Components. ALL major credit cards accepted.
Is this your first order with us ? Yes ☐ No ☐ - please quote Account Ref: _____ (if known)

2

Order Code Full Description

Qty Unit Cost Line Total

1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					

3

Payment Details

I enclose payment by: *please tick one*

Cheque / Postal Order ☐ - payable to ESR Electronic Components
Credit Card ☐ Debt Card ☐ Amex ☐ Diners ☐ Switch / Solo ☐ - issue No. _____
Card Number _____ Exp. _____

Orders will be despatched to the address above, please indicate clearly if the card holder's address is different or if you require an alternative invoice address.
Deliveries may require a signature upon receipt.
We always aim to process your order immediately, please allow a max. of 28 days (legal obligation) for delivery.

Delivery Charge

Sub Total

Vat @ 17½%

Zero Vat Total (Books)

ORDER TOTAL

TERMS & CONDITIONS

Ordering Information & Acceptance Terms

All orders are accepted by **ESR Electronic Components** subject to the following conditions of sale.

ORDERS

You can place your orders by Post, Phone, Fax or E-mail. Orders can also be collected from our showroom, please place large orders by phone or fax prior to collection.

ESR Electronic Components
Station Road, Cullercoats,
Tyne & Wear. NE30 4PQ

Tel: 0191 2514363
Fax: 0191 2522296
E-mail: sales@esr.co.uk

Hours of Business
Mon-Fri 8:30 - 17:00
Sat 10:00 - 17:00

Where possible please use our order form, completing it clearly, using our order codes where applicable. Registered customers should clearly quote their account number. Don't forget to add the delivery charge and then Vat.

Worldwide Sales (Export) do not carry Vat.

EC Sales to Vat registered customers do not carry Vat - Customers should quote their Vat Registration Number when ordering.

DELIVERY

Orders are despatched by 1st Class Post or Carrier, normally on the same day of receipt of order.

We have a nominal one off charge per order:

	UK Sales	EC Sales	Worldwide Sales
Small Orders - weight less than 1kg (1st Class Post)	£1.50 + Vat	£3.50 + Vat	Contact our Sales
Orders with a weight greater than 1kg (3 Day)	£3.50 + Vat	£5.50 + Vat	Department with details
Orders with a weight greater than 5kg (3 Day)	£5.50 + Vat	-	of your requirements.

PAYMENT

1) Please enclose payment with your order. Make cheques or postal orders made payable to ESR Electronic Components. We also accept AMERICAN EXPRESS, DINERS CLUB, MASTERCARD, SOLO, SWITCH, VISA & VISA DELTA credit cards - please include Card Number, Expiry Date, Issue No. (Switch & Solo), Card Holders Name & Address. Please check that you have included the correct amount for goods ordered, as if too little is sent, goods will be deducted from your order to compensate.

2) Customers with a credit account. Terms are nett 30 days and failure to comply may result in the closure of the account. Written confirmation of Phone, Fax or E-mail orders are not required but where sent, please mark clearly "Order Confirmation" as we shall not be responsible for duplicated orders. Restocking of such orders will incur a surcharge. No Extended Credit.

PRICES

All prices shown throughout this catalogue exclude VAT, all those shown at our trade/retail counter also exclude VAT, unless otherwise stated. All prices shown are correct at time of going to press & whilst every effort will be made to maintain these prices, they are subject to alteration without notice.

ACCOUNTS

ESR Electronic Components supplies all local authorities & government dept. - all schools, colleges and government dept. have automatic account facilities. Account application forms are available for any other trade customer.

SPECIFICATIONS

The company's policy is one of continuous development and improvement of its products and therefore the right is reserved to supply products which may differ slightly from those described in our catalogue. Sizes appearing throughout, although accurate at the time of going to press, should be regarded as approximate. No liability can be accepted for errors or omissions.

TECHNICAL ADVICE

Warranty shall not be affected by and no obligation or liability shall result from providing technical advice or service in connection with the customer's order or goods supplied.

ORDER CANCELLATIONS

Cancellation of an order can only be accepted by prior agreement. Under no circumstances can cancellations be accepted for items ordered specially on a customers behalf.

GUARANTEE

All goods listed are brand new and are from leading manufactures. Claims under guarantee should be made together with date of purchase, order number and nature of the fault. Misuse is not covered and we reserve the right to retain goods for independent inspection before repair or replacement is made. Refunds will only be given if it is impossible to repair or replace an item.

RETURNS

You may return faulty or goods sent in error, but please do not return goods otherwise. We do not operate an "on approval" system therefore if you return goods that are neither faulty or sent in error, we will make a charge to cover our restocking and inspection costs. Software may not be returned under any circumstances. Under no circumstances can returns be accepted for items ordered specially on a customers behalf. No claims will entertained unless made in writing within seven days of delivery.

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ILLUSTRATIONS & DESCRIPTIONS

Any illustrations or descriptions in this catalogue are intended as a guide only to help in the easy identification of products. Illustrations in particular should not be taken as an accurate representation of any product or part thereof.

DIMENSIONS

All sizes are metric (mm) and are nominal unless otherwise stated. Imperial sizes (inches) are occasionally shown. Any packs sold by weight or volume are sold by metric measure in accordance with current EC regulations.

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